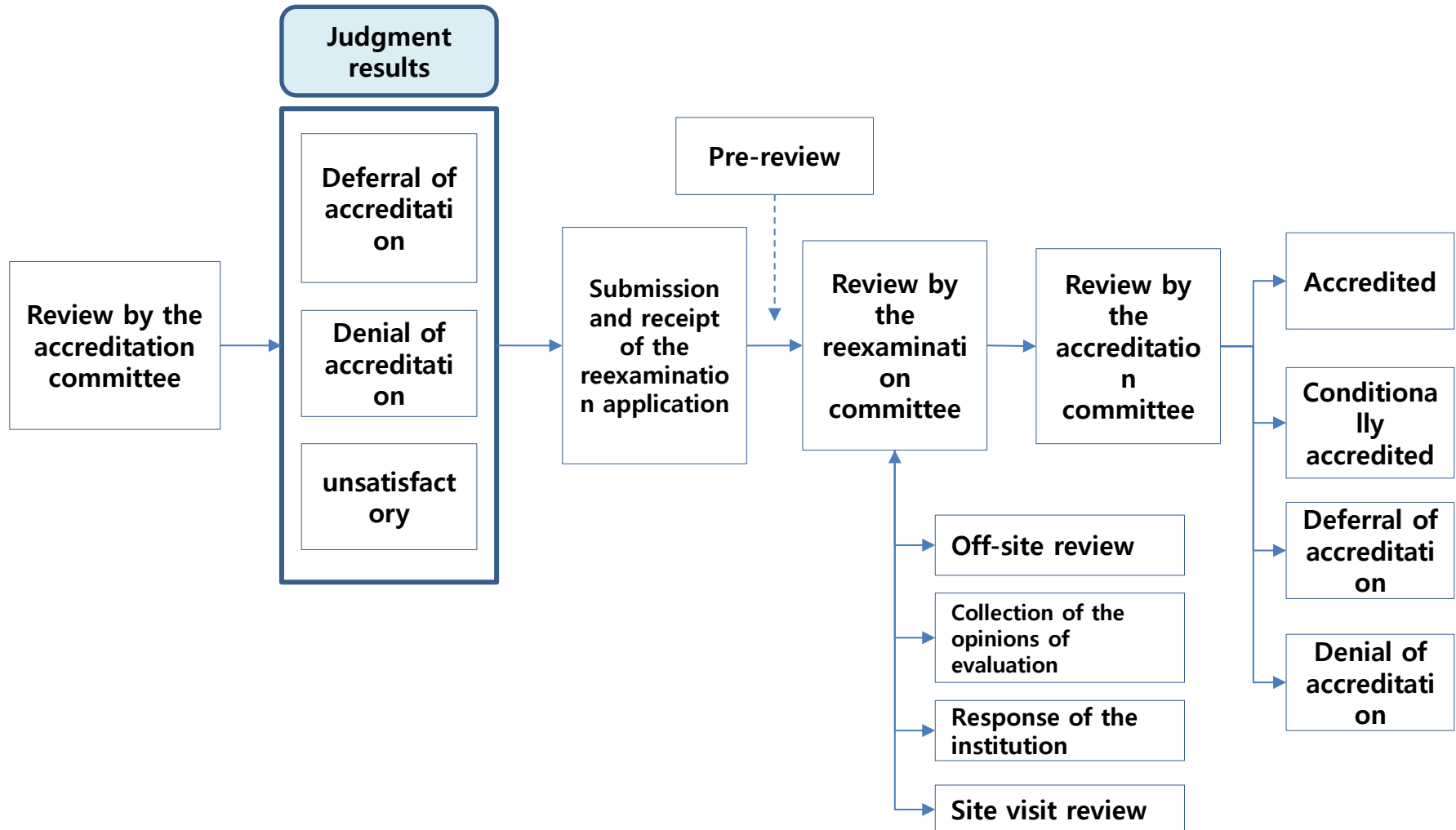


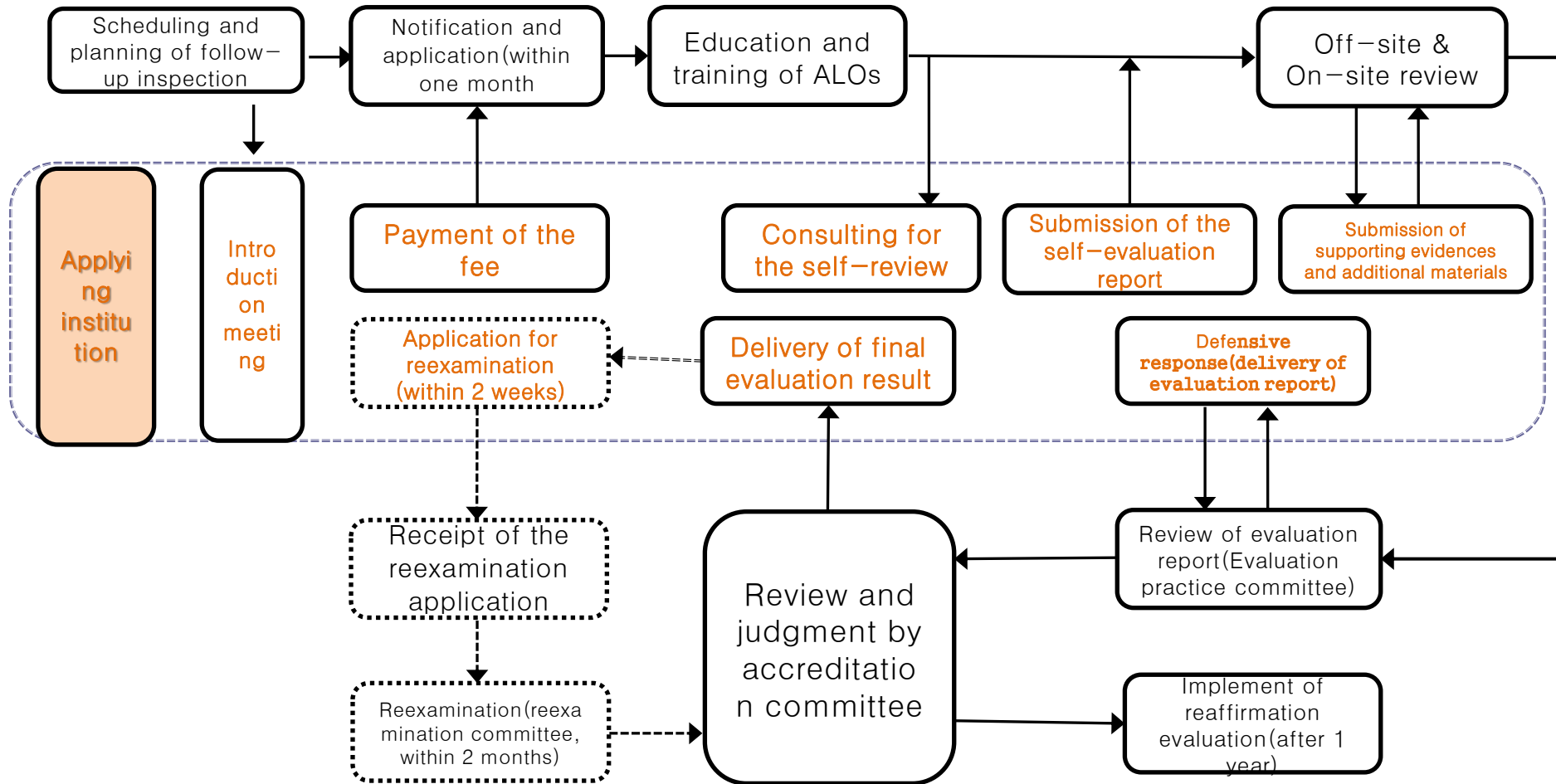


The process of appealing a reexamination





The process of follow-up inspection



Institution quality assurance

1) Follow-up monitoring and confirming re-evaluation

The follow-up monitoring is carried out to make sure that the accredited institutions continue to meet the accreditation standards and criteria for the accreditation period and they consistently carry out plans to improve the quality of college education in order to maintain and manage the qualification of the accredited institution.

The confirming re-evaluation is carried out to enhance the reliability, fairness, and objectivity of the accreditation system when an appeal is made about the results of the final accreditation or the evaluation process, or the fairness of evaluation is judged to be damaged.

- Target of monitoring: the institutions evaluated by the KAVE
- Period: Follow-up monitoring can be carried out more than once a year, and the confirming re-evaluation is implemented in case of a complaint.
- Details
 - **Procedure and method for follow-up monitoring**

KAVE confirms, by using the officially announced college information data, if the accredited institutions continue to satisfy the quantitative evaluation criteria. If there are any institutions which don't meet the criteria, they are given an opportunity for defense. After they submit defending evidences, the committee reviews and decides if the defense would be accepted. If necessary, for confirmation of the institutions' compliance with the other criteria except the quantitative evaluation criteria, we officially ask them to submit relating documents.

The results of the follow-up monitoring are reviewed and reported to the accreditation committee, and can affect the maintenance of accreditation status.

- **Procedure and method for confirming re-evaluation**

When an appeal is made about the results of the final accreditation or the evaluation process, or the fairness of evaluation is judged to be damaged, we require the relevant institution to submit 'a letter of fact confirmation' and accepts appeals from the members of the institution by noticing it to them more than 10 days. If it is necessary to visit the site, we discuss a schedule with the institution, and send an evaluation team including a staff of our agency. The team reviews the self-evaluation report by the institution, and writes and submits the evaluation report.

The result of the confirming re-evaluation is reported to and discussed in the committee, and can affect the result of accreditation.

2) Mechanism for quality assurance of accreditation system by the KAVE

○ Monitoring the accreditation practice

In order to achieve the purpose of accreditation and to assure the quality of accreditation system, Kave consistently monitors its accrediting activities.

The purpose of the monitoring is to enhance the quality of accreditation system and to identify and improve the problems in supporting institutions' self-evaluation activities.

The subjects of the monitoring are all the activities relating to the accreditation by the KAVE; education, training, consulting, etc.

○ Monitoring method

- Monitoring by the institutional staffs in charge of accreditation office or internal evaluators
 - directly gather and reflect the opinions from the institutions
 - construct a cooperative organization and use it in monitoring
 - gather the complaints or opinions from the institutions participating in the accreditation of the year and analyze them, and reflect the results of the analysis in the next' year's accreditation.
 - construct a data base of the institutional staffs in charge of accreditation office or evaluators
- Monitoring by an external monitoring agency or observers
 - It makes it possible to monitor on the basis of objective perspective and expertise
 - It makes it possible to identify exactly the reality of the accreditation agency's support of the institutions' self-evaluation
 - It makes it possible to monitor the whole activities in self-evaluation as well as the operation of accreditation system

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 - It makes it possible to identify exactly the reality of the accreditation agency's support of the institutions' self-evaluation
 - It makes it possible to monitor the whole activities in self-evaluation as well as the operation of accreditation system

- Contents of monitoring
 - the agency's supporting activities for the institution's self-evaluation (propriety of support, satisfaction degree, processing time, type, contents, plans, etc.)
 - the effectiveness of the agency's supporting activities for the institution's self-evaluation
 - the problems and improvements in education and training, consulting, etc. by the agency
 - effective supports in terms of external experts

3)The guidelines for management and improvement of accreditation standards and system

We[KAVE] are making efforts to manage and improve the quality of accreditation standards and system periodically, Also we organize and operate the committees for the improvement of accreditation standards and system. The contents of the guidelines is as follows.

- The purpose of management and improvement
 - to maintain and manage the fulfillment and propriety of the quality standards of higher vocational education
 - to improve the accreditation system through the analysis of the evaluation results for accreditation
 - to promote the improvement of the higher vocational education quality, and to enhance the education consumer's satisfaction

- The cycle of improvement
 - The cycle of improvement of the standards: every 5 years
However, in case the accreditation committee acknowledges the revision or improvement of the standards, the revision or improvement of the standards is required by the opinions form the colleges and government or for the enhancement of the quality level of accreditation standards, the cycle of standards improvement can be adjusted.
 - The cycle of improvement of the system: every 5 years

- Managing and improving method
 - Improvement of the standards: a committee of standards reviews and amends slightly every year without changing the original and main purpose of the standards. Every five years, the committee reviews consistently and improves or develops the standards.
 - Improvement of the accreditation system: it is improved every five years,

- Establish a committee of accreditation practice

According to the relevant regulation, we form an exclusive or separate practical committee for the improvement of accreditation standards and system.

The role of the practical committee is to review, improve, and develop the standards and work out the improvement scheme of the system. The chief director decides its name.

The committee consists of more than 5, including the chairman and vice-chairman. Two or more persons are selected from the pool of evaluators, and three or more from the experts relating to college evaluation or accreditation.

평가자 교육 및 연수(Level 1·2) 설문지

평가자 교육 및 연수(Level 1·2) 설문조사

안녕하십니까? 본 설문지는 평가자 교육 (평가자 교육 및 연수 -Level1·2)에 대한 운영 현황 및 실태를 살펴보기 위해 작성되었습니다. 본 교육은 인증원의 평가자 양성 체계 중 직무과정에 해당되며, 평가자로서 평가를 수행하기위한 실무교육의 일환으로 기획되었습니다.

작성해 주신 모든 내용은 향후 인증원의 교육운영과 지원 체계를 마련하기 위한 중요 기초자료로 사용될 것이며, 그 이외에 다른 목적으로는 결코 사용되지 않습니다.

아무썽록, 본 설문 조사를 통해 향후 효과적인 평가자 교육이 준비될 수 있도록 성실한 답변을 부탁드립니다. 협조해 주셔서 감사합니다.

This questionnaire is prepared for us to check your satisfaction of the education for evaluators. This course is a training course for fostering evaluators(Level1·2), and has been planned for preparing the trainees for evaluation practice.

Your answers will be used as important data for the improvement of the agency's operation and supporting system in future, and will not be used for other purpose.

We will very appreciate if you will give sincere answers in orther that we can plan and prepare better course in future. Thank you very much.

2013년 6월 21일, 고등직업교육평가인증원 원장 양 한 주 배상

※ 해당 번호 또는 괄호 ()에 √ 표시해주세요. Mark √ on the relevant item

※ 다음은 응답자의 인적사항 관련입니다. 해당사항에 체크해 주세요.

This is a question about personal information of the respondent. Please check the relevant item.

구분 (소속기관) institution type	① 대학 college ()	② 기타기관 others ()
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※ 다음은 교육 및 연수(Level 1·2) 만족도 분석을 위한 문항입니다. 해당사항에 체크해 주세요.

These are questions about your satisfaction degree of the education and training(Level 1·2). Please check the relevant item.

1. 교육운영 부분 (운영의 적절한 정도) operation of education

구분	매우 불만족	대체로 불만족	약간 불만족	보통	약간 만족	대체로 만족	매우 만족
교육시간 (28시간, 3박 4일) Length of Education Time 28 hrs. three nights four days	①	②	③	④	⑤	⑥	⑦
교육방법 (집중 강의식) Education method(cram course)	①	②	③	④	⑤	⑥	⑦
교육방법 (실습 및 분임토의) Training method(practice & group discussion)	①	②	③	④	⑤	⑥	⑦
교육과정 설계 (프로그램 내용 구성) curriculum design	①	②	③	④	⑤	⑥	⑦
교육 지원 (staff 협조 및 도움) Support by staffs	①	②	③	④	⑤	⑥	⑦

2. 교육내용 부분 (강의내용의 도움 정도) contents of education & training

구분	매우 불만족	대체로 불만족	약간 불만족	보통	약간 만족	대체로 만족	매우 만족
강의(Ⅰ) : 기관평가인증의 동향 및 개관 class(1): trend and survey of institutional accreditation	①	②	③	④	⑤	⑥	⑦
강의(Ⅱ) : 평가자 활동과 윤리의식 class(1): evaluator's activities and morality	①	②	③	④	⑤	⑥	⑦
강의(Ⅲ) : 평가지침 및 평가 실제 class(1): evaluation guidelines and practice	①	②	③	④	⑤	⑥	⑦
강의(Ⅳ) : 기준 1, 7, 9 class(1): standards 1,7,9	①	②	③	④	⑤	⑥	⑦
강의(Ⅴ) : 기준 2, 4, 5 class(1): standards 2,4,5	①	②	③	④	⑤	⑥	⑦
강의(Ⅵ) : 기준 3, 6, 8 class(1): standards 3,6,8	①	②	③	④	⑤	⑥	⑦
실습(Ⅰ) : 개인별평가표 작성하기 class(1): personal practice of writing evaluation report	①	②	③	④	⑤	⑥	⑦
실습(Ⅱ) : 팀별 평가보고서 작성하기 class(1): team practice of writing evaluation report	①	②	③	④	⑤	⑥	⑦

3. 교육환경 부분 (지원 및 제공의 정도) Educational environment

구분	매우 불만족	대체로 불만족	약간 불만족	보통	약간 만족	대체로 만족	매우 만족
교육장소 (부산 해운대 센텀호텔) place	①	②	③	④	⑤	⑥	⑦
교육시설 (강연장 및 기자재) facilities (lecture room and equipments)	①	②	③	④	⑤	⑥	⑦
식 사 meals	①	②	③	④	⑤	⑥	⑦

4. 이번 평가자 교육 및 연수(Level1· 2) 교육에서 유익했던 점을 기술해 주세요.(자유기술)
Free to write what is beneficial to you in this education or training.

5. 이번 평가자 교육 및 연수(Level1· 2) 교육에서 개선해야할 점을 기술해 주세요.(자유기술)
Free to write what should be improved in this education or training.

6. 기타 건의사항을 적어주십시오.(자유기술)
Free to write the suggestions, if any.

※ 설문에 협조해 주셔서 감사합니다.Thank you for your sincere answers.

대학 평가인증 담당자(ALO) 교육 설문조사
Questionnaire for college ALO education

안녕하십니까? 본 설문지는 대학 평가인증담당자(ALO)교육에 대한 교육 만족도를 살펴보기 위해 작성되었습니다. 작성해 주신 모든 내용은 향후 인증원의 교육운영과 지원 체계를 마련하기 위한 중요 기초자료로 사용될 것이며, 그 이외에 다른 목적으로는 결코 사용되지 않습니다.

아무썽, 본 설문 조사를 통해 향후 효과적인 대학 평가인증담당자(ALO) 교육이 준비될 수 있도록 성실한 답변을 부탁드립니다. 협조해 주셔서 감사합니다.

This questionnaire is to survey your satisfaction of the agency's education or training for ALOs of the institutions. Your answers will be used as important data for the improvement of the agency's operation and supporting system in future, and will not be used for other purpose.

We will very appreciate if you will give sincere answers in orther that we can plan and prepare better course in future. Thank you very much.

2013년 3월 22일, 고등직업교육평가인증원장 양 한 주 배상

※ 해당 번호 또는 괄호()에 √ 표시해주세요. Mark √ on the relevant item

※ 다음은 응답자의 인적사항 관련입니다. 해당사항에 체크해 주세요.

This is a question about personal information of the respondent. Please check the relevant item.

교직원 구분 professor/ staff	① 교원 professor ()	② 직원 staff ()
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※ 다음은 평가인증 담당자(ALO) 교육 만족도 분석을 위한 문항입니다. 해당사항에 체크해 주세요.

These are questions about your satisfaction degree of the education. Please check the relevant item.

1. 교육진행 부분 progress of education

구분 옆에 단어는 줄이 바뀔 때 음절 단위로 끊어서 -을 그어야 함 예) dissatis- fied	매우 불만족 very dissatisf ied	대체로 불만족 almost dissatisf ied	약간 불만족 a little dissatisf ied	보통 ordinary	약간 만족 a little satisfie d	대체로 만족 almost satisfie d	매우 만족 very satisfie d
교육시기(3월 중순) Education season(in the mid of March)	①	②	③	④	⑤	⑥	⑦
교육시간(20시간, 2박3일) Length of Education Time 20 hrs. two nights three days	①	②	③	④	⑤	⑥	⑦
교육방법(집중 강의식) Education method(cram course)	①	②	③	④	⑤	⑥	⑦
교육시간(기준별 3~6시간 진행) Course time unit(3~6 hrs. by each standard)	①	②	③	④	⑤	⑥	⑦
교육지원(staff 협조 및 도움) Support by staffs	①	②	③	④	⑤	⑥	⑦

2. 교육내용 부분 contents of education

구분		매우 불만족	대체로 불만족	약간 불만족	보통	약간 만족	대체로 만족	매우 만족
1일차 1 st day	전문대학 기관평가인증제 개관 survey of the accreditation system	①	②	③	④	⑤	⑥	⑦
	대학ALO의 역할과 책무, role and responsibility of college ALO 자체평가보고서 작성 요령 method of writing self-evaluation report	①	②	③	④	⑤	⑥	⑦
2일차	강의 (기준1,7,9) instruction (standards 1,7,9)	①	②	③	④	⑤	⑥	⑦
	강의 (기준2,4,5) instruction (standards 2,4,5)	①	②	③	④	⑤	⑥	⑦
	대학 사례발표 case presentation	①	②	③	④	⑤	⑥	⑦
3일차	강의 (기준3,6,8) instruction (standards 13,6,8)	①	②	③	④	⑤	⑥	⑦

3. 교육여건 부분 Educational environment

구분	매우 불만족	대체로 불만족	약간 불만족	보통	약간 만족	대체로 만족	매우 만족
교육장소place	①	②	③	④	⑤	⑥	⑦
교육시설facilities	①	②	③	④	⑤	⑥	⑦
숙박 accommodation	①	②	③	④	⑤	⑥	⑦
식사 meals	①	②	③	④	⑤	⑥	⑦

4. 이번 평가인증 담당자(ALO) 교육에서 유익했던 점을 기술해 주세요.(자유기술)

Free to write what is beneficial to you in this education or training.

5. 이번 평가인증 담당자(ALO) 교육에서 개선해야할 점을 기술해 주세요.(자유기술)
Free to write what should be improved in this education or training.

※ 설문에 협조해 주셔서 감사합니다.

Thank you for your sincere answers.