



2009

# ANNUAL REPORT

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ASIA-PACIFIC QUALITY NETWORK



APQN Annual Report 2009

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INTRODUCTION

THE NETWORK

ORGANISATIONAL STRUCTURE

THE BOARD

BOARD ACTIVITIES



# INTRODUCTION



**This Annual Report covers the reporting period 1 January to 31 December 2009. It reports on the achievements of the Asia-Pacific Quality Network through its governance, projects and finances.**



The Asia-Pacific Quality Network (APQN) was developed with the purpose of serving the needs of quality assurance agencies in higher education in a region that contains over half the world's population.

This is a fast-growing region, with an increasing appetite for education, and with increasing mobility of students and providers to meet that need. In turn, this makes it a region of growing and developing quality assurance agencies that need to be able to deal with public and private providers and with education and students that cross national borders. The APQN is already helping to build alliances between agencies, and assisting countries/territories that do not have a quality assurance agency of their own.

Many hands have contributed to the development of the Network, and through continued international collaboration we have seen the APQN expand and flourish. We were fortunate in having World Bank support for capacity-building through the early years, and now with the continued support from World Bank and UNESCO with the Global Initiative in Quality Assurance Capacity (GIQAC) grant, APQN continues to thrive. APQN secured the first round GIQAC grant to cover the period 1 April 2008 to 31 March 2009, and the second round GIQAC grant to cover the period 18 December 2009 to 31 October 2010. The approved GIQAC projects are extensively reported in this document:

I hope you enjoy reading the APQN Annual Report 2009.

Fang Le  
APQN Administrator



## THE NETWORK

### OUR VISION

To be a self-sustaining Network, a first point of reference for advice or support, efficient in its operations and open in its information sharing.

### OUR VALUES

APQN is:

- ▶ committed to quality higher education
- ▶ supportive of quality agencies in the region

### OUR METHODS

APQN achieves its purposes through a range of methods, including:

- ▶ dissemination of information through newsletters, documents, journals and books, whether in paper-based or electronic form
- ▶ training and development through seminars, workshops, conferences and staff movement
- ▶ developing and utilizing databases and other resources from other organizations
- ▶ other appropriate means as determined by the General Council or the Board



## OUR OBJECTIVES

The purposes of APQN are:

- ▶ to promote good practice in the maintenance and improvement of quality in higher education in the Asia-Pacific region
- ▶ to facilitate research in the region into the practice of quality management in higher education and its effectiveness in improving the quality of higher education in the region
- ▶ to provide advice and expertise to assist the development of new quality assurance agencies in the region
- ▶ to facilitate links between quality assurance agencies and acceptance of each others' decisions and judgments
- ▶ to assist members of APQN to determine standards of institutions operating across national borders
- ▶ to permit better-informed international recognition of qualifications throughout the region
- ▶ to assist in the development and use of credit transfer schemes
- ▶ to enhance the mobility of students between institutions both within and across national borders
- ▶ to enable members of APQN to be alert to dubious accrediting practices and organizations where appropriate, represent the region and promote the interests of the region, e.g. vis-à-vis other networks and international organizations

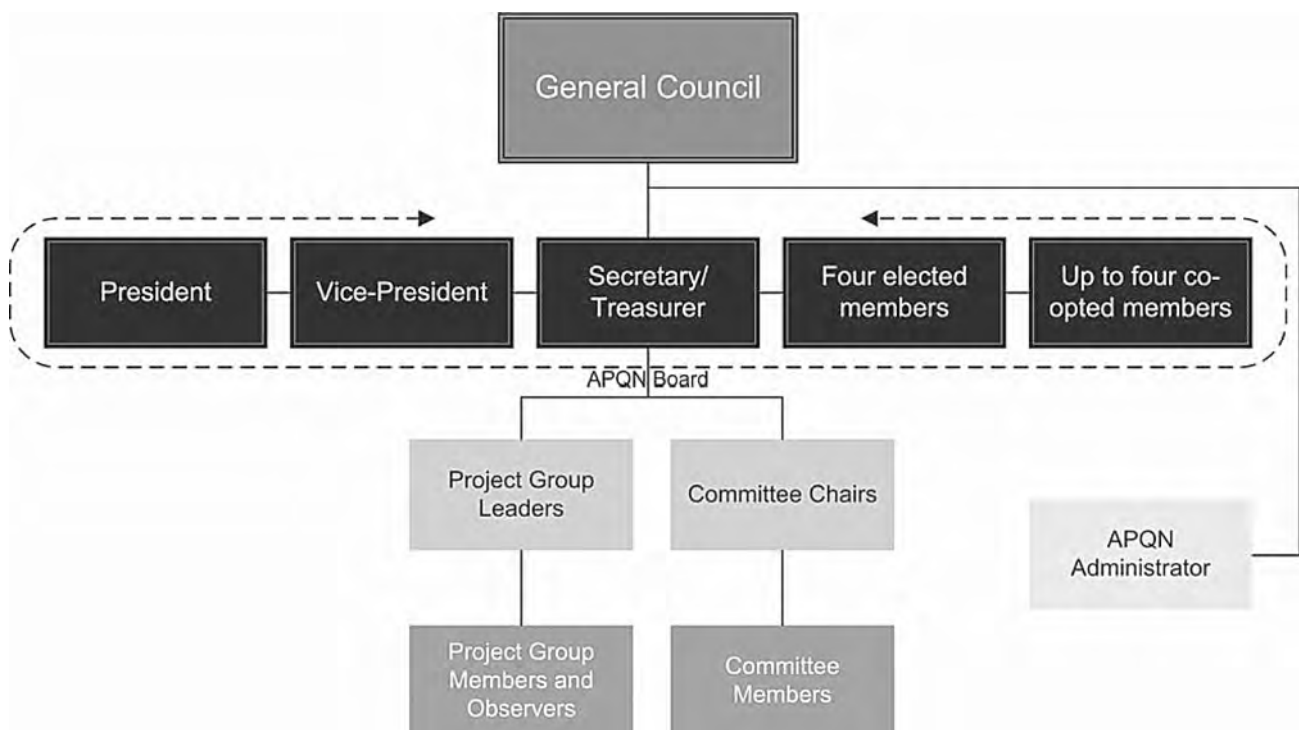
## OUR STRATEGIC PLAN

The Strategic Plan was presented to members during the Annual General Meeting (AGM) of the General Council in Hanoi, Vietnam on 4 March 2009. A workshop on the Strategic Plan will be conducted at the Annual General Meeting on 5 March 2010 in Bangkok, Thailand.

## OUR MISSION

To enhance the quality of higher education in Asia and the Pacific region through strengthening the work of quality assurance agencies and extending the cooperation between them.

## ORGANISATIONAL STRUCTURE





## THE BOARD



APQN President  
Concepcion Pijano (Elected)  
PHILIPPINES



APQN Vice-President  
Dorte Kristoffersen (Elected)  
HONG KONG, CHINA



APQN Secretary/Treasurer  
Dr Jiang Yangqiao (Ex officio)  
CHINA



APQN Board Member  
Dr Antony Stella (Elected)  
AUSTRALIA



APQN Board Member  
Dr Jagannath Patil (Elected)  
INDIA



APQN Board Member  
Ms Kathy MacLaren (Elected)  
NEW ZEALAND



APQN Board Member  
Prof. Somwung Pitayanuwat (Elected)  
THAILAND



APQN Board Member  
Prof. Colin Peiris (Co-opted)  
SRI LANKA



APQN Board Member  
Kamanto Sunarto (Co-opted)  
INDONESIA



APQN Board Member  
Nuriya Shakhanova (Co-opted)  
KAZAKHSTAN



APQN Board Member  
Mrs Zita Mohd Fahmi (Co-opted)  
MALAYSIA



## BOARD ACTIVITIES

### 2007–2009

The Board of 2007–2009 met on 3 March 2009 in Hanoi, Vietnam for its final meeting before the newly elected Board took office. The newly elected Board members of 2009–2011 were invited to join at the end of the final meeting for the handover.

### 2009–2011

The election for the new APQN Board was conducted electronically in December 2008. The newly elected Board started its term of office at the end of the APQN AGM in Hanoi on 4 March 2009. This Board formally met for the first time at a meeting in the evening on 4 March 2009.


### Resignation of the APQN Vice President

Ms Dorte Kristoffersen of the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) resigned from her position as Vice President of APQN effective 7 January 2010 since she is going to move to the US with her family. Let us take this opportunity to express our heartfelt gratitude to Dorte Kristoffersen for her great contribution to APQN in the process of establishment and consolidation of the network.

### Restructuring of the Board

The resignation of the APQN Vice President necessitated a restructure of the APQN Board due to vacancies that arose. The Constitution does not specify a process for a change among the Board office bearers. The Board was therefore primarily guided by Article 51 in the Constitution which recommends that 'When an occasional vacancy occurs on the Board, the Board shall make an appointment to fill the vacancy for the remainder of the vacating Board Member's term of office.' On this basis, the new Board will have the following composition effective 7 January 2010 until the next election in 2011:

- ▶ Dr Antony Stella of Australian Universities Quality Agency was appointed by the Board as the new Vice-President.

- 
- ▶ Professor Colin Peiris, of Quality Assurance and Accreditation Council of Sri Lanka, who was already co-opted to the Board, was appointed as Board member.
  - ▶ Mrs. Fepulea'i Sinapi Moli of Samoa Qualifications Authority was co-opted to the Board.

Updated information about the Board is available on the APQN website at [www.apqn.org/about/board/](http://www.apqn.org/about/board/).

## Regional Network Meeting in Paris

A very productive meeting was held in Paris on July 9, 2009 in association with the UNESCO World Conference, with all the QA networks known to INQAAHE. Concepcion Pijano and Dorte Kristoffersen represented APQN in the meeting. Participants discussed how best to run a network, what indicators to use for specific projects. On July 10, GIQAC beneficiaries met for a UNESCO-sponsored monitoring workshop. During the workshop, general guidelines and specific indicators for project monitoring and implementation of the GIQAC projects were discussed. Subsequently, each network had to submit a Results Framework to ensure that the objectives and targets of projects are monitored systematically.

## OECD's AHELO Project

In January 2009 APQN was invited to be represented on the OECD AHELO (Assessment of Higher Education Learning Outcomes) Stakeholders Consultative Group. The group comprises education stakeholders, such as students, quality assurance networks, unions, professional associations and employers. The first meeting of the Stakeholders Consultative Group was held in February 2009.

The AHELO project is a feasibility study aimed at assessing whether reliable cross national comparisons of higher education learning outcomes are scientifically possible and whether their implementation is feasible. The rationale behind the project is to check whether the collected information will contribute to the higher education institutions' knowledge of their performance and thereby could provide a tool for development and improvement.

The project consists of four strands of work:

1. A framework of expected learning outcomes in Economics



2. A framework of expected learning outcomes in Engineering.

The two discipline strands will build on the 'Tuning of Educational Structures in Europe' approach (for more information see <http://tuning.unideusto.org/tuningeu/>)

3. Generic skills strand pilot testing the US Collegiate Learning Assessment approach to assess the extent to which problem solving and critical thinking can be validly measured across various contexts

4. Collection of contextual information from various sources.

Eleven countries are participating in the study and a call for tender was circulated mid 2009 to develop the contextual dimension and the two discipline strands. The AHELO study was formally initiated by the OECD ministers of education at an informal meeting in Tokyo in 2008. OECD's role is to establish the broad frameworks to guide an international expert committee which is charged with the development of the assessment instrument. For more information see [www.oecd.org/edu/ahelo](http://www.oecd.org/edu/ahelo).

## **Cross-Border Higher Education Conference in Kuala Lumpur**

The Observatory on Borderless Higher Education (OBHE) 2009 Global Forum was held in Kuala Lumpur, Malaysia on 21–24 October 2009. The theme was "Global Connections – Local Impacts: Best Practices, Models and Policies for Cross-Border Higher Education". APQN made the in-kind contribution to the forum. Ms Zita Mohd Fahmi was requested by the Board to represent APQN in the forum and attend the panel discussion of "Perspectives on Global Quality Assurance in Cross-Border Higher Education". The Forum was a highly engaging professional venue for global colleagues to discuss ideas, strategies and best practices in internationalism and cross-border higher education. It addressed the various dimensions of cross-border higher education impacts on the host country and region, specifically including political, cultural, social, economic and educational perspectives. Further details pertaining to the forum is available at: [http://www.obhe.ac.uk/the\\_obhe\\_global\\_forum\\_\\_malaysia/welcome](http://www.obhe.ac.uk/the_obhe_global_forum__malaysia/welcome).





# REPORTS ON MANAGEMENT AND ADMINISTRATION



PRESIDENT'S REPORT

VICE-PRESIDENT'S REPORT

SECRETARY/TREASURER'S REPORT

SECRETARIAT

2008-2009 GLOBAL INITIATIVE FOR QUALITY ASSURANCE CAPACITY (GIQAC)

2009 ADDITIONAL GLOBAL INITIATIVE FOR QUALITY ASSURANCE CAPACITY (GIQAC)

2009 GIQAC ANNUAL IMPLEMENTATION SUPPORT AND REVIEW MISSION

2009-2010 GLOBAL INITIATIVE FOR QUALITY ASSURANCE CAPACITY (GIQAC)

MEMBERS – GENERAL COUNCIL



## PRESIDENT'S REPORT

### **2009 was a busy and productive year for APQN**

#### **1. Membership**

By the end of the year under review, APQN had a total of 61 members from 26 countries in the region. Of these, 25 were full members, 10 intermediate members, 5 associate members and 21 institutional members. There were also 7 observers representing 5 different countries from other parts of the world.

#### **2. Annual General Meeting**

The Annual General Meeting and Conference was held in Hanoi, Vietnam on March 3–4, 2009 with the theme "Quality Assurance in Higher Education: Balancing the National Contexts and International Aspirations". The Ministry of Education and Training (MOET) and the General Department of Education, Testing and Accreditation (GDETA) hosted the event. More than 200 participants attended the conference.

#### **3. The APQN Board**

Elections were done electronically at the end of 2008 and a new set of Board members were elected to a two-year term, from 2009–2011. The terms of the new Board took effect at the 2009 AGM in Hanoi.

In November 2009, Ms. Dorte Kristoffersen of the Hong Kong Council for Accreditation of Academic and Vocational Qualifications resigned from her position as APQN Vice-President and Dr. Antony Stella of Australian Universities Quality Agency was appointed by the Board as the new Vice-President to serve the unexpired term of Ms. Kristoffersen. Professor Colin Peiris, of the Quality Assurance and Accreditation Council of Sri Lanka, who was already co-opted to the Board, was appointed as Board member. Mrs. Fepulea'i Sinapi Moli of Samoa Qualifications Authority was co-opted to the Board.

We would like to thank Ms. Dorte Kristoffersen for her valuable contribution to APQN. She has been on the APQN Board for five years and has played a significant role in APQN's establishment and consolidation efforts.

#### **4. Handover of the APQN Secretariat**

In March, the Shanghai Educational Evaluation Institute in China (SEEI) took over the role of the Secretariat from the Australian Universities Quality Agency (AUQA). We thank David Woodhouse and AUQA for their generosity in hosting



the Secretariat for five years. During the turnover ceremony in Hanoi, Liesha Northover, long-time administrator of APQN received an award for her outstanding service to the Network. Ms. Northover served as the anchor and stability core of APQN for five years.

## **5. Global Initiative for Quality Assurance Capacity (GIQAC)**

In 2008, the World Bank and UNESCO launched the GIQAC project to support regional training and knowledge sharing activities. Initially, APQN received funding for four projects:

- a) the Expansion of the APQN Website and Development of a Database of Consultants
- b) Internship and Cross-regional Exchange Program
- c) Training Materials Package and
- d) Chinese Translation Project.

Before the end of the grant period, APQN received an additional grant for the APQN Conference in Hanoi, the Electronic Meeting Place for Regional Network Secretariats and the Survey Analysis of the Chiba Principles. All these projects have been successfully completed.

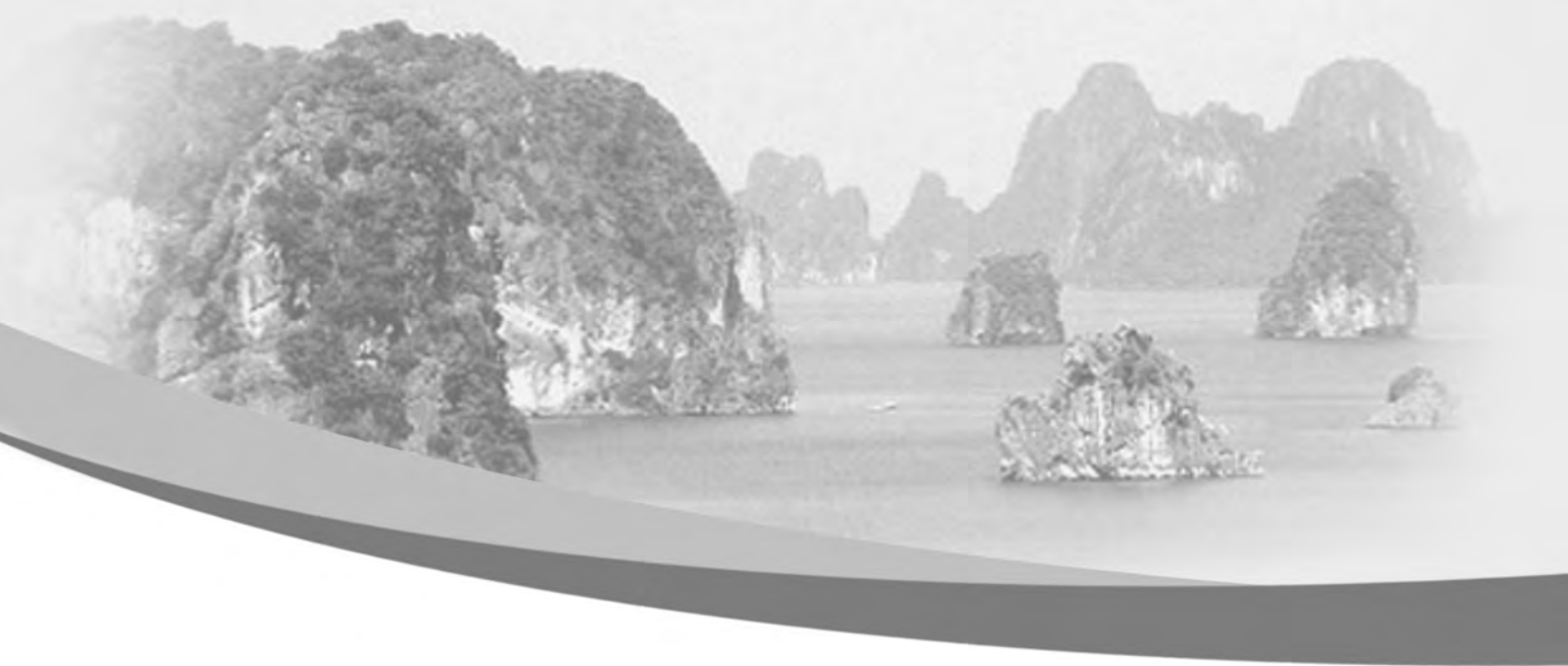
On November 18, 2009, Dr. Kin Bing Wu, a representative of the World Bank visited the APQN Secretariat in Shanghai for a review mission to assess the progress of the GIQAC projects. The mission went well and proved that rigorous procedures were in place for the implementation of the GIQAC projects.

## **6. Database of Consultants**

The Procedures Manual which describes the procedures to establish a refereeing process for the database of consultants has been developed as a joint project between APQN and the International Network of Quality Assurance Agencies in Higher Education (INQAAHE). A Memorandum of Understanding was signed between APQN and INQAAHE on July 2009. The database is scheduled to be launched in January 2010.

## **7. Internship Program**

Nine representatives from five different countries: Bangladesh, Cambodia, Indonesia, Mongolia and Vietnam participated in a 2-week Internship Program hosted by the Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU). The program ended in March 2009.



The internship program provided staff from various countries with thorough exposure to QA procedures and practices through interaction, hands-on experiences and meetings with the host QA agency. Participating staff also served as observers/ co-team members in actual accreditation visits, workshops and training programmes.

## **8. Training Materials Package**

Existing materials used for training reviewers have been consolidated into a comprehensive training package that will be made available to APQN members through the website or other electronic means. As envisioned, the training package will enhance capacity building among accrediting agencies and will consist of a handbook and some power point presentations. The Training Package has been reviewed by two international experts, Fiona Crozier and Maria Jose LeMaitre and is now being finalized. A training workshop to pilot the Training Materials Package is being planned for the second quarter of 2010.

## **9. Chinese Translation Project**

The OECD & World Bank publication on Cross-border Tertiary Education: A Way towards Capacity Development (2004) has been successfully translated into Chinese and will be used as training material in capacity building for QA agencies in China. This project was carried out by the Shanghai Education Evaluation Institute (SEEI).

## **10. Chiba Principles**

In early April 2009 a questionnaire was sent to all APQN members to collect feedback on the formulation, dissemination and use of the three set of principles: A: Internal Quality Assurance; B: Quality Assessment; and C: Quality Assurance Agency. The survey asked members to consider their agreement with the various principles, suggest changes, where necessary, and share how the principles have been used by the members.

Two major recommendations emerged from the report:

- a) the need for fine-tuning of the Principles in terms of terminology, graphic presentation and consistency in the formulation of individual principles. In the process of fine-tuning, the various types of APQN members should be involved more extensively.
- b) the need to discuss and promote the Principles with the main stakeholders such as governments and regional bodies.





## 11. MoU and MoC

MoU and MoC were signed between the ONESQA and the HEEACT, the AUQA and the MQA, the AUQA and the NAAC, the HKCAAVQ and the SEEI and the ONESQA and the SEEI.

## 12. Collaboration with Other Agencies and Networks

The President represented APQN in the World Conference on Higher Education held in Paris on July 5 – 8, 2009 followed by a meeting of representatives of regional networks on July 9. On July 10, GIQAC beneficiaries met for a UNESCO-sponsored monitoring workshop. During the workshop, general guidelines and specific indicators for project monitoring and implementation of the GIQAC projects were discussed. Subsequently, each network had to submit a Results Framework to ensure that the objectives and targets of projects are monitored systematically.

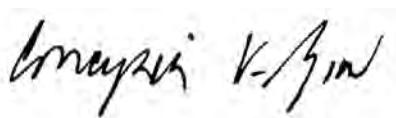
On October 21–24, Professor Zita Mohd Fahmi of Malaysia Qualifications Agency represented APQN during the Observatory on Borderless Higher Education Global Forum held in Kuala Lumpur, Malaysia. The APQN also served as a sponsor to this Global Forum.

On October 27–29, the Fourth EAHEP Workshop on "Quality Assurance in Asian and European Higher Education" took place in Bangkok, Thailand. The EU–Asia Higher Education Platform (EAHEP), is a joint initiative sponsored by the European Commission and implemented by a consortium of the European University Association (EUA), the German Academic Exchange Service (DAAD), and the Netherlands Organization for International Cooperation in Higher Education (NUFFIC). The APQN President was invited to participate in the event.

## 13. In Appreciation

We wish to take this opportunity to thank the World Bank and UNESCO for their continuing support to APQN and its various projects. Through their generosity and commitment to quality assurance, they have helped APQN in fulfilling its mission of enhancing the quality of higher education in Asia and the Pacific region.

We realize that our work is far from complete. The search for quality and excellence is a never-ending journey. There are continuing and new challenges as we forge ahead.



Concepcion V. Pijano



## VICE-PRESIDENT'S REPORT

Uneven years are years of handover in the sense that elections are held and new Board members take office. After a period as Secretary/Treasurer I was entrusted by members in the 2009 elections to fill the position as Vice-President. The main function of the Vice-President is to chair the Finance Committee. The Finance Committee membership consists of the APQN President, the Vice-President, the Secretary/Treasurer, one member of APQN on the Board and one member of APQN not on the Board. At its meeting in Hanoi after the APQN AGM and Conference 2009 the Board decided, in addition to the office bearers, to invite Colin Peiris to continue as the APQN Board member on the Finance Committee and to invite Roger Chen, President of the Higher Education & Evaluation Council of Taiwan (HEEACT) to be the non-Board member on the Finance Committee. Both members accepted the invitation and we appreciate their contribution to the Finance Committee.

One of the tasks of the Finance Committee is to discuss and eventually endorse the annual budget for the Board's approval. In the AGM and Conference 2009 in Hanoi the Board shared with the members that APQN is faced with a challenging financial situation with limited income from membership fees and no stable income from external sources. This situation was further accentuated this year by the fact that the second round of GIQAC funding has been delayed to the start of 2010. The Finance Committee therefore did due diligence in thoroughly discussing how to prepare a budget 2009 which will allow the effective operations of the Network without making considerable inroads into APQN's reserves. The budget and accounts are shared with you in this annual report.

In order to address the need of more diverse and elaborate income sources a session to focus on this area will be organized at the APQN AGM 2010. The concerted efforts of the Board and the members will be required to ensure that APQN develops into a self-sustaining network.

The Finance Committee also took the opportunity to revise the Finance Manual which dated back to the era of the World Bank DGF and therefore needed to be updated. The Manual does also include a section on procurement rules and area that APQN has committed to in its GIQAC applications and which has been commended by UNESCO. The Manual came into effect in January 1st 2010.

Let me end this report on a personal note. A couple of months ago I notified my colleagues on the APQN Board that I was resigning from the Board and the position as VP effective as of 7 January 2010 as I am going to move to the US with my family. Let me take this opportunity to say I am honoured to have served APQN and to have been a participant in the establishment and consolidation of APQN. I hope that the Network will continue to grow and provide valuable services to its members under the leadership and vision of the Board and with the support of the members.



Dorte Kristoffersen



## SECRETARY/TREASURER'S REPORT ..→→

On 4th March 2009 Shanghai Educational Evaluation Institute (SEEI) took over the Secretariat at the AGM in Hanoi. I became the Secretary/Treasurer of APQN from then on. Shanghai Education Evaluation Institute (SEEI) became interested in hosting the APQN secretariat, as she believes it is the duty of a full member. For SEEI, it is a good platform to make further exchanges and strengthen cooperation with the other education quality assurance agencies

It has been ten months since the Secretariat has moved to Shanghai. Efforts have been made to build the Secretariat to be efficient and responsive: taking care of APQN finances, keeping records for the 2009 Conference and AGM, coordinating 2010 Conference and AGM, searching hosts for the 2011 APQN Conference and AGM and liaising with them about their responsibilities, carrying out the strategic plan, discussing and cooperating with INQAAHE on the Database of Consultants, collecting fees and subscriptions, reviewing membership applications and trying to increase members, preparing APQN's publications and maintaining the website . A lot of supervision was given to the GIQAC activities and projects which are monitored by a GIQAC Committee chaired by the APQN President. Fortunately we got a positive assessment from the World Bank GIQAC Annual Implementation Support and Review.

I would like to express my heartfelt gratitude to Dorte Kristoffersen, the former Secretary /Treasurer, and Liesha Northover, the former Administrator for their great and wonderful contributions to APQN. I also would like to say thanks to Australia Universities Quality Agency (AUQA) to host the Secretariat for the last five years. For the year past, I would like to express my heartfelt thanks to both the APQN President and Vice President, for their kind guidance and help. Thanks very much to the cooperation from our dear Board Members.

In closing let me emphasise that for APQN's sustainable development, we still need to attract more new members, to provide more service to our members, and try to get more support from international organisations, like UNESCO and World Bank and close ranks to fight the difficulties as well.



Jiang Yanqiao



# SECRETARIAT

## HANDOVER OF THE SECRETARIAT

The APQN Secretariat has now moved to the Shanghai Education Evaluation Institute (SEEI) in Shanghai, China. SEEI commenced operating the Secretariat from 4 March 2009, at the time of our 2009 AGM in Hanoi, Vietnam. The new APQN Secretary/Treasurer is Dr Jiang Yanqiao ([secretary@apqn.org](mailto:secretary@apqn.org)), and the new APQN Administrator is Mr. Fang Le ([administrator@apqn.org](mailto:administrator@apqn.org)).

## WEB STATISTICS

Web statistic reports are compiled by the APQN Secretariat on a monthly basis. Some of the major findings from the web statistics reports include:

- remarkable interest in presentations from past events,
- steady interest to the non-APQN events database,
- steady increase in mailing list subscribers.

## APQNEWS

APQN published 3 issues of the APQNews in the year of 2009. They were disseminated in March, August and December respectively. These are available on the APQN website at [www.apqn.org/files/virtual\\_library/](http://www.apqn.org/files/virtual_library/).

## MAILING LIST

Great effort has been channeled into expanding the APQN mailing list. Utilizing the mailing list function as a tool has increased regional and global awareness of the Network and its activities. By broadening our reach we aim to promote the Network within the region and beyond. Our members, and the quality assurance community at large, benefit from the informative updates periodically issued through this media. The Network itself benefits through establishing additional contacts in countries where we previously didn't have any contacts. Emails are often received from subscribers with expressions of gratitude and thanks for keeping them informed of current events and activities. To register on the mailing list go to [www.apqn.org/tools/mailling\\_list/](http://www.apqn.org/tools/mailling_list/).

## PUBLICATIONS

APQN is constantly expanding its Virtual Library, and has also created a Virtual Library on the new Members Only website. Some of the most recent additions to the virtual library on the public website include:





APQN Annual Report 2008

(APQN Secretariat and Board)

[http://www.apqn.org/virtual\\_library/reports/](http://www.apqn.org/virtual_library/reports/)

Review Report 2005 – 2008, ACC of Cambodia

(Accreditation Committee of Cambodia)

[http://www.apqn.org/virtual\\_library/reports/](http://www.apqn.org/virtual_library/reports/)

APQNews

(APQN Secretariat)

[www.apqn.org/virtual\\_library/newsletters](http://www.apqn.org/virtual_library/newsletters)

NAAC to host 2011 APQN Conference and AGM

(APQN Secretariat)

[http://www.apqn.org/tools/whats\\_new/?id=60](http://www.apqn.org/tools/whats_new/?id=60)

Now Registration Open for 2010 APQN Conference and AGM

(APQN Secretariat)

[http://www.apqn.org/tools/whats\\_new/?id=62](http://www.apqn.org/tools/whats_new/?id=62)

Some of the additions to the virtual library on the APQN Members Only website include:

The Chiba Principles: A Survey Analysis on the Developments in the APQN Membership

(Dr Antony Stella)

[http://apqn.org/members/virtual\\_library/surveys/](http://apqn.org/members/virtual_library/surveys/)

A final summary report on Writing Accreditation & Audit & Assessment Report

(Nick Harris)

[http://apqn.org/members/virtual\\_library/articles/](http://apqn.org/members/virtual_library/articles/)

Materials of 2009 APQN Conference and AGM

(APQN Secretariat)

<http://www.apqn.org/members/events/past/details/?id=216&agm=1>



# 2008-2009 GLOBAL INITIATIVE FOR QUALITY ASSURANCE CAPACITY (GIQAC)

## INTRODUCTION

APQN submitted the final GIQAC report on April 30, 2009. The report covers the following four projects with the grant of USD\$100,000 to cover the period 1 April 2008 to 31 March 2009:

- (A) APQN Website: Expansion/Maintenance and Database Development
- (B) Internship and Cross-regional Staff Exchange Programme
- (C) Training Materials and Resource Package
- (D) Chinese Translation Project

## (A) APQN Website: Expansion/Maintenance and Database Development

### I. Continuous Development of the Website

This project has been managed by the APQN Administrator, Liesha Northover based in Australian Universities Quality Agency (AUQA) until March 31st, 2009 and then Fang Le in China. The work has been completed with the web design assistance of Matthew Rhodes from Digital Fusion in New Zealand.

This is an ongoing activity that pre-existed the GIQAC grant, but the GIQAC funds have enabled much deeper development of the structure of the digital systems and information available to members. The precise components of this activity include the development of a Members Only website, including designing a secure password system for login and management of visitors. It also includes uploading intellectual property of other GIQAC projects. As a way of information sharing to members, APQNews was created. Various surveys were conducted amongst the membership, such as the feedback survey on the online forum.

### II. Database of Consultants and Reviewers

The International Network for Quality Assurance Agencies in Higher Education (INQAAHE) as a global network collaborates with APQN in the development of the database. The database will be administered by APQN and INQAAHE will contribute to the additional resource to include its nominations into the database. A MoU has been agreed on to this effect.



The Manual on the processes and procedures to be followed was completed in March, 2009, so that users of the database can place more confidence on the entries in the database. The members of the Manual Working Group included: Antony Stella, AUQA, Australia; Marjorie Peace Lenn, CQAIHE, USA; Jagannath Patil, NAAC, India and Nadia Badrawi, Egypt.

A call for nominations was issued to the respective members in June, 2009 by both INQAAHE and APQN when the online functionalities for the refereeing process were finalized. Seventy four ( 74) nominees had been received.. A strict review process was conducted by the Review Committee according to the Manual from August to December, 2009, which also followed by the adjustment of the online functionalities. The committee was composed by international experts recommended by APQN and INQAAHE, including Antony Stella, AUQA, Australia; Marjorie Peace Lenn, CQAIHE, USA; Jagannath Patil, NAAC, India; Dorte Kristoffersen, HKCAAVQ, Hong Kong, China; Yung-chi (Angela) Hou, HEEACT, Chinese Taipei and Nadia Badrawi, Egypt. Up to now, 59 nominees have been accepted into the Database.

The database lists people with expertise in quality assurance in Higher Education who have expressed their willingness to provide advice to APQN member agencies. Different consultants are competent to advice on different and specific matters of interest to agencies, such as agency structure, evaluation processes, assessor training, and institution liaison and so on. The search facility can be used to identify the consultants or reviewers by keyword, specialization (including general QA, institutional QA, internal QA, program review), agency affiliation, gender, country. The Database is scheduled to be launched in January, 2010.

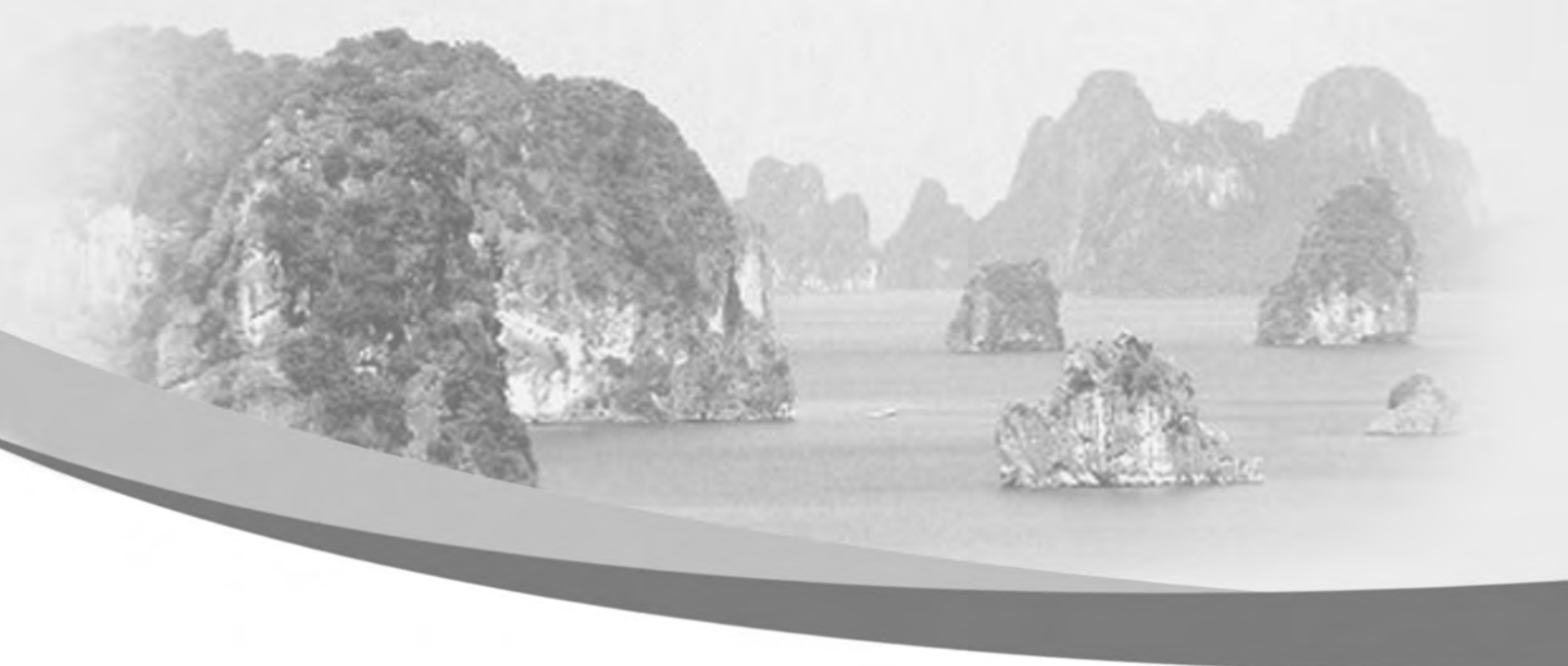
### **III. Moderated Online Discussion Forum**

The forum with the theme 'Writing Audit/Evaluation/Accreditation Reports' was initiated on 15 December 2008 and concluded at the end of March 2009. It was attended by 62 people from 16 member organizations. The following persons were responsible for running the forum:

Nick Harris, convener, formerly QAA UK (now consultant)  
Andrea Hope, facilitator, Shue Yan University, Hong Kong  
Robyn Adams, facilitator, RMIT, Australia  
BS Ponmudiraj, facilitator, NAAC, India

The forum covered the following topics:

1. Reports and the purpose of the quality assurance exercise
2. Different audiences and their different needs



3. Report structures and 'tone'
4. Presenting the positives and the negatives
5. Sorting and setting out requirements, recommendations and 'reflections'
6. Accountability and accessibility
7. Timeliness of reports and duration of reporting cycle.

In the final summary of the forum, Nick Harris, the convenor made the following statement: The discussion forum has revealed a wealth of excellent points, valuable details and helpful points that are of real relevance to all. There is however a striking message that comes through... Whilst we can learn from each other, we should not just 'blindly' copy what others do. We must each think about the purposes and contexts in which our own work is being done, and 'tune' our priorities and actions accordingly.

## **(B) Internship and Cross-regional Staff Exchange Program**

The program was launched in May 2008 and ended in March 2009. Overseeing the project is Concepcion V. Pijano, the Executive Director of Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU). Nine representatives from five different countries participated in the program hosted by PAASCU.

Before the internship program started, each participant was asked to draw up a list of expectations to ensure that the planned activities would match the particular needs of the intern. The internship program included the following:

- Exposure in the PAASCU Secretariat
- Orientation on the various types of visits conducted by PAASCU
- Participation in an actual visit to an institution
- Visits to the quality assurance units of institutions
- Attendance in training programs and meetings related to quality assurance.

The participants in the internship program acknowledged that they acquired new knowledge, skills and competencies during the 2-week program. The hands-on experiences and interaction with the host agency and its member institutions provided them with new insights and knowledge on QA best practices which they can adopt/adapt in their own countries. The most important lessons which they learned focused on the accreditation processes and procedures which they observed both in the Secretariat and in the institutions they visited. They saw the importance of internal quality assurance units within the universities and how these have been embedded in the life of the institution. The participants also felt that they gained new perspectives on how to prepare the institutions for the site visits. Other significant areas were how to write good reports, the actual conduct of team visits, preparation and revision of evaluation instruments.





## **(C) Training Materials and Resource Package**

The group leader is Prof. Colin N. Peiris, QAA Council of the UGC, Sri Lanka. The first goal is to consolidate the APQN existing training materials and use them to prepare a comprehensive training package which can then be made available to members electronically through the website or other electronic means.

At the beginning, a Consultant was hired on part– time basis and materials were collected.. Individual resource persons were also contacted to send their materials and other sources provided more information.

Available resources were analyzed and consolidated into the following training materials in the second quarter of 2009:

- Reviewers profile
- Tips for reviewers
- Training objectives
- Importance and guidance of the preparation of self–evaluation report
- Guidelines for reviewers and accreditors.
- Review judgments
- Guidance on the preparation of the review report
- Effective presentations in workshops
- Key features of the review visit

Two reviewers (Fiona Crozier, Assistant Director of the QAA, UK and Maria Jose Lemaitre, President of RIACES) were invited by the APQN Board to review the materials from October to December 2009. Necessary revisions will be made. A Workshop to pilot the Training Resources Package is being scheduled in the 2nd quarter of 2010.

## **(D) Chinese Translation Project**

The project leader is Dr. Jiang Yanqiao. The project group completed the translation and proofreading in February, 2009. The right to translate this book into Chinese and have it published was gotten from World Bank and OECD in March, 2009. Currently, the Chinese edition will be published by Higher Education Press of China in the early part of 2010. Through the activities above, the team not only accomplished the translation work, but improved their knowledge on cross–border education and quality assurance. Continuous communication and discussion among the team member facilitate their mutual understanding and give a good foundation to their future cooperation.



# **2009 ADDITIONAL GLOBAL INITIATIVE FOR QUALITY ASSURANCE CAPACITY (GIQAC)    ...→→**

In late October 2008 the APQN Board submitted three additional projects for the GIQAC Steering Committee's consideration. The following projects were approved as Additional GIQAC projects in February, 2009:

- (A) Sponsorship for the participation of APQN Conference 2009 and Annual General Meeting,
- (B) Development of an electronic meeting place for regional network Secretariats,
- (C) Development of the 'Chiba Principles' (QA principles for QA Agencies and Higher Education Institutions).

## **(A) Sponsorship for the participation of 2009 APQN Conference and AGM**

The APQN 2009 Conference and AGM was hosted by the General Department of Education, Testing and Accreditation (GDETA) in Hanoi Vietnam. The Conference, being a major event of the year, offers an opportunity for members to update themselves with current trends in quality assurance and be able to network and liaise with their colleagues in the region. Financial support for air fares and accommodations are therefore significant contributions to the APQN members. 19 members received the GIQAC sponsorship, including 15 representatives from agencies of eligible countries, 3 Board members and one APQN Administrator.

## **(B) Development of the 'Chiba Principles' (QA principles for QA Agencies and Higher Education Institutions)**

### **Introduction**

It has been almost one year since the so called Chiba Principles were developed and made available to the APQN members after a workshop in Chiba Japan in February 2008. The APQN Board considered that this is the right time to seek input from the members on the follow-up to the principles and the Board commissioned a survey for that purpose. One of the main purposes of the analysis is to provide input into the revision of the principles so that they



are better fit for the regional context and become a more relevant tool for the institutions and quality assurance agencies in the region. The need for regional contextualization was already highlighted by participants in the Chiba workshop.

### **Main survey findings and recommendations**

In early April 2009 a questionnaire was sent to all APQN members to collect feedback on the formulation of the three set of principles: A: Internal Quality Assurance; B: Quality Assessment; and C: Quality Assurance Agency. . The questionnaire was developed by Professor Jianxin Zhang from the Institute of Higher Education in Yunnan University, China. Dr Antony Stella, the Australian Universities Quality Agency and APQN Board member analyzed the questionnaires and prepared the survey report. Members generally expressed strong agreement with the Principles and many members indicate that their policies and procedures already aligned with the Principles. Several members also stated that the advantages of more region specific principles need to be clearly argued. In that context two major recommendations emerged from the report:

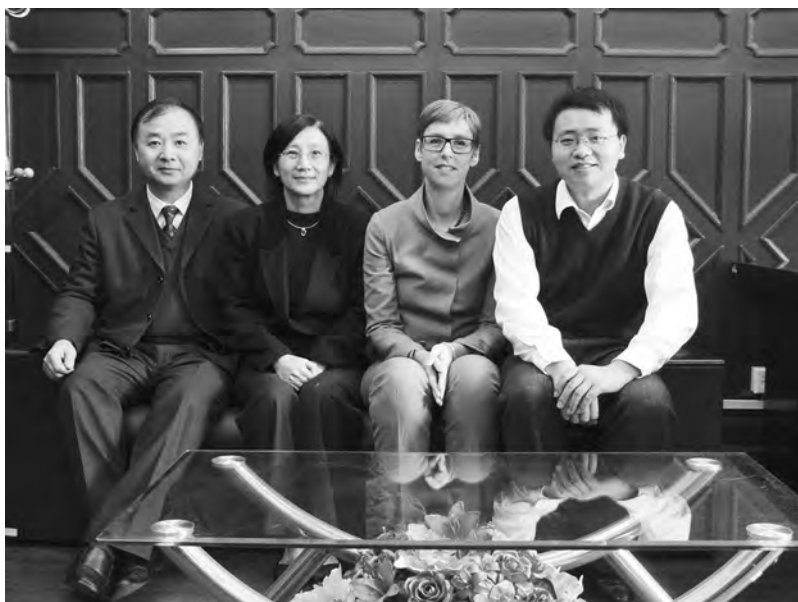
1. The need for fine-tuning of the Principles e.g. in terms of terminology, graphic presentation and consistency in the formulation of individual principles.
2. There may be merit in promulgating and discussing the Principles with the main stakeholders such as governments and regional bodies.

The APQN Board has considered the report and has decided to act on the recommendations of the report and to fine-tune and consider means for further promotion by involving members and stakeholders in the further work. The survey report is available on the APQN website [http://www.apqn.org/admin/virtual\\_library/survey\\_reports/](http://www.apqn.org/admin/virtual_library/survey_reports/).

By Dorte Kristoffersen, Board member responsible for the project



## 2009 GIQAC ANNUAL IMPLEMENTATION SUPPORT AND REVIEW MISSION



On November 18th, 2009, Dr. Kin Bing Wu, a representative of World Bank visited the APQN Secretariat in Shanghai in order to undertake the GIQAC annual implementation support and review mission. Such a mission is intended to emphasize implementation progress, as well as progress against the results agreement of APQN. The mission report will be used to inform the GIQAC Steering Committee on implementation progress.

The mission went well and APQN proved that it has rigorous GIQAC procedures in place. In the

mission report, implementation arrangements, general record keeping and reporting and intermediate indicators are regarded as highly satisfactory; overall project objectives, procurement and financial management are judged as satisfactory; and disbursements are rated as moderately satisfactory. The report noted APQN's modest income from membership fees and suggests that APQN pays more attention to sustainability and considers alternative sources of financing for the long term, such as increasing membership fees, charging wealthier countries a higher membership fee and seeking corporate sponsorships.



## 2009-2010

# GLOBAL INITIATIVE FOR QUALITY

## ASSURANCE CAPACITY (GIQAC) →→

APQN was awarded the second round Global Initiative for Quality Assurance Capacity (GIQAC) grant for USD\$90,000 to cover the period December 18, 2009 to October 31, 2010. The approved projects include:

- ▶ Expansion of APQN's website.
- ▶ Consolidation of existing database of consultants and Reviewers.
- ▶ Internship and Cross-regional Staff Exchange Program.
- ▶ Training and Research in Quality Assurance and Accreditation.
- ▶ Moderated Online Discussion Forum and IIEP Project.
- ▶ Liaison and Communication among APQN Members and Regional Networks.
- ▶ Linking Internal and External Quality Assurance.

## MEMBERS-GENERAL COUNCIL →→

### Change of the membership fees structure

The external evaluation and the following review of our fees showed that APQN's fee level is rather low compared to other networks. Rather than suggesting a fee increase which may be difficult for some of our members, the Board will concentrate its efforts on enhancing 'value of membership' to make our membership more attractive. The proposal for change of the membership fees structure was approved in the 2009 Annual General Meeting. APQN will give a 5% discount in the annual membership fees for full and intermediate members that also hold INQAAHE membership, starting in 2010. These members will also get a discount of INQAAHE subscription of 10%.

		Full	Intermediate	Associate	Institutional	Observer
If non-INQAAHE member		300USD	300USD	200USD	200USD	150USD
if INQAAHE member	current	200USD	200USD	200USD	200USD	150USD
	New	285USD	285USD	200USD	200USD	150USD





With the current membership, the proposed membership fees will bring in a total of 15,745 USD of the fee income. This means that there will be an increase of 2,295 USD. Although the fees for full and intermediate membership of members who also hold INQAAHE membership will be raised by 85 USD, they will also get a 10% discount of INQAAHE subscription. The total amount of fees which they have to pay for both APQN and INQAAHE membership will be 753 USD, and the actual increase in fees would be 34 USD.

## APQN now boasts:

- 25 Full members
- 10 Intermediate members
- 5 Associate members
- 21 Institutional members
- 7 Observers

This brings the total number of members across all categories of membership to 61 members, with an additional seven observers. Four of those 61 members were successfully approved as new members of the Network during the reporting period 1 January to 31 December 2009 and one existing member that modified its membership with the Network.

The four new members are shown in the following table:

Country	Agency	Member Level
<b>Vietnam</b>	General Department of Vocational Training (GDVT)	Intermediate
<b>India</b>	Sardar Vallabhbhai Patel Institute of Textile Management	Institutional
<b>Kazakhstan</b>	Independent Kazakhstan Quality Assurance Agency in Education	Intermediate
<b>Fiji</b>	Higher Education Advisory Board	Associate



## REPORTS ON ACTIVITIES

PAST EVENT-2009 APQN CONFERENCE AND AGM

FUTURE EVENT-2011 APQN CONFERENCE AND AGM

PARTICIPANTS: INTERNSHIP PROGRAMME

MEMO OF COOPERATION AND MEMO OF UNDERSTANDING





## **PAST EVENT: 2009 APQN CONFERENCE AND AGM**

The APQN Conference and AGM is the main annual event for discussing and advancing quality assurance in higher education throughout the Asia-Pacific region. The 2009 Conference and AGM was hosted by the General Department of Education, Testing and Accreditation (GDETA), Vietnam, which took place in Hanoi, Vietnam from March 4–5, 2009. Under the main theme, a keynote speech, five plenary sessions and twelve parallel working sessions were held. More than 200 participants deepened the relationship between each other through discussions. The sub-themes of the Conference were:

1. Establishing and strengthening internal quality assurance in HEIs,
2. National and regional quality assurance networks,
3. Qualifications Frameworks (QF),
4. Quality assurance issues in transnational education (TNE),
5. Quality assurance strategy for small states,
6. QA issues in open and distance learning.

## **FUTURE EVENT: 2011 APQN CONFERENCE AND AGM**

The National Assessment and Accreditation Council (NAAC) in India were successful in its bid to host the 2011 APQN Conference and AGM. It would give an appropriate spread in the host countries. NAAC has considerable experiences in hosting international conferences as well as quality assurance experiences, which the APQN members can benefit from. It is also a country with many HEI so this may be an opportunity to recruit institutional members. NAAC has nominated Prof H A Ranganath as the representative on the Organizing Committee of the upcoming conference (Bangkok, 2010). NAAC would also submit a plan for the 2011 Conference and AGM, including a budget soon.

## **NON-APQN EVENTS DATABASE**

APQN maintains a database of quality assurance related conferences and events around the world. This has proven to be a valuable page with consistently high monthly hits. The non-APQN events page is continually updated, and members and mailing list subscribers are periodically notified of updates.

## PARTICIPANTS: INTERNSHIP PROGRAMME

Name	Organization Represented	Seconded to	Dates
Jesmin Pervin	University Grants Commission, Bangladesh	Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU)	March 8 to 21, 2009
MD Khaled	University Grants Commission, Bangladesh	Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU)	March 8 to 21, 2009
Muchamad Sayfruddin	National Accreditation Board for Higher Education (BAN-PT), Indonesia	Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU)	March 8 to 21, 2009
Saruul Bat-Ulzii	Mongolian National Council for Education Accreditation	Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU)	March 8 to 21, 2009
Ahmad Sonhadji	National Accreditation Board for Higher Education (BAN-PT), Indonesia	Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU)	March 8 to 21, 2009
Nguyen Thi My Ngoc	Vietnam National University, Ho Chi Minh City	Philippine Accrediting Association of Schools, Colleges and Universities (PAASCU)	March 8 to 21, 2009

## MEMO OF COOPERATION AND MEMO OF UNDERSTANDING

Five MoCs and MoUs between the APQN members were signed or updated within the reporting period. The MoU and MoC agreements are all available at [www.apqn.org/services/mou\\_moc/](http://www.apqn.org/services/mou_moc/).

Office of National Education Standards and Quality Assessment (ONESQA)	Shanghai Educational Evaluation Institute (SEEI)
Office of National Education Standards and Quality Assessment (ONESQA)	Higher Education Evaluation & Accreditation Council of Taiwan (HEEACT)
Australian Universities Quality Agency (AUQA)	National Assessment and Accreditation Council (NAAC)
Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ)	Shanghai Educational Evaluation Institute (SEEI)
Australian Universities Quality Agency (AUQA)	Malaysian Qualifications Agency (MQA)



## **WELCOME TO JOIN APQN**

LIST OF APQN MEMBERS

LIST OF APQN OBSERVERS





## LIST OF APQN MEMBERS

Country / Territory	Agency	Contact Person	Member Level
Australia	Australian Universities Quality Agency (AUQA)	Antony Stella	Full Member
Australia	Queensland Office of Higher Education	Helen Lawrance	Full Member
Australia	National ELT Accreditation Scheme Ltd (NEAS)	Anne Newman	Full Member
Australia	Australian Qualifications Framework Council (AQFC)	Ann Doolette	Associate Member
Bangladesh	American International University-Bangladesh	Carmen Zita Lamagna	Institutional Member
Bangladesh	University Grants Commission of Bangladesh	Mohammed Mohammed Mufakker	Associate Member
Brunei Darussalam	Brunei Darussalam National Accreditation Council (BDNAC)	Adinin Md Salleh	Intermediate Member
Cambodia	Accreditation Committee of Cambodia	Hean Bunnith	Full Member
Cambodia	International University	Vanna Om	Institutional Member
China	Shanghai Educational Evaluation Institute	Le Fang	Full Member
China	Yunnan Higher Education Evaluation Office	Jianxin ZHANG	Full Member
Chinese Taipei	Higher Education Evaluation and Accreditation Council of Taiwan	Yung-chi (Angela) Hou	Full Member
Fiji	University of the South Pacific	Sereana Kubuabola	Institutional Member
Fiji	Higher Education Advisory Board	Rajendra Prasad	Associate Member
Hong Kong, China	Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ)	Marcella Chui	Full Member
Hong Kong, China	University Grants Committee	Sabrina Lee	Full Member
Hong Kong, China	Joint Quality Review Committee Limited	Yuen-Fun Fanny NG	Intermediate Member
Hong Kong, China	The Hong Kong Institute of Education	Po Ching (Polly) Tse	Institutional Member
India	National Assessment and Accreditation Council (NAAC)	Jagannath Patil	Full Member
India	Sardar Vallabhbhai Patel Institute of Textile Management	Prof. Siddaramaiah Pujar	Institutional Member
Indonesia	Badan Akreditasi Nasional Perguruan Tinggi (BAN-PT)	Adil Basuki Ahza	Full Member
Japan	Japan University Accreditation Association (JUAA)	Jun Kudo	Full Member
Japan	National Institution for Academic Degrees and University Evaluation (NIAD-UE)	Hideki Sasaki	Full Member



Country /Territory	Agency	Contact Person	Member Level
Japan	Japan Accreditation Board for Engineering Education (JABEE)	Akiko Takahashi	Full Member
Kazakhstan	National Accreditation Centre of the Republic of Kazakhstan	Meruyert Kenzhetayeva	Intermediate Member
Kazakhstan	Independent Kazakhstan Quality Assurance Agency in Education	Sholpan Kalanova	Intermediate Member
Laos	Department of Higher, Technical and Vocational Education Ministry of Education Lao PDR	Phonephet Boupba	Associate Member
Macau, China	Macau University of Science and Technology	Chau Kan Chu	Institutional Member
Malaysia	Malaysian Qualifications Agency	Zita Mohd Fahmi	Full Member
Maldives	Maldives Accreditation Board	Ibrahim Hassan	Intermediate Member
Mongolia	Mongolian National Council for Education Accreditation	Saruul Bat-Ulzii	Intermediate Member
Mongolia	University of the Humanities	Enkhsaruul Tseshbaljir	Institutional Member
Nepal	University Grants Commission of Nepal	Subash Chandra Dhungel	Intermediate Member
New Zealand	New Zealand Universities Academic Audit Unit	John Jennings	Full Member
New Zealand	New Zealand Qualifications Authority	Kathy MacLaren	Full Member
New Zealand	ITP Quality	Peter Osborn	Full Member
Pakistan	Higher Education Commission	Zia Batool	Intermediate Member
Pakistan	University of Karachi	Sajidin Muhammad	Institutional Member
Pakistan	Institute of Quality & Technology Management	Nasir Saeed Butt	Institutional Member
Pakistan	University of Management and Technology (UMT)	Salman Qureshi	Institutional Member
Pakistan	National University of Sciences and Technology (NUST)	Muhammad Ismail	Institutional Member
Pakistan	Allama Iqbal Open University	M. Daud AWAN	Institutional Member
Pakistan	NED University of Engineering & Technology	Muhammad Tufail	Institutional Member
Pakistan	NWFP Agricultural University	Muhammad Afzal	Institutional Member
Pakistan	Mehran University of Engineering & Technology	Mohammad Aslam Uqaili	Institutional Member
Pakistan	Fatima Jinnah Women University	Fareena Mahmood	Institutional Member

Country /Territory	Agency	Contact Person	Member Level
Philippines	Philippine Accrediting Association of Schools, Colleges and Universities	Concepcion Pijano	Full Member
Philippines	Accrediting Agency of Chartered Colleges and Universities in the Philippines (AACCU)	Manuel Corpus	Full Member
Russia	The National Accreditation Agency (NAA) of the Russian Federation	Galina Motova	Full Member
Russia	The Agency for Higher Education Quality Assurance and Career	Erika Rubina	Full Member
Samoa	Samoa Qualifications Authority	Melesete Lino-Mariner	Full Member
Sri Lanka	Quality Assurance and Accreditation Council of Sri Lanka	Colin Peiris	Intermediate Member
Sri Lanka	Sri Lanka Institute of Information Technology	Chandimal Jayawardena	Institutional Member
Thailand	The Office for National Education Standards and Quality Assessment (Public Organization)	Petchara Pipatsantikul	Full Member
Thailand	Commission on Higher Education	Varaporn Sechanath	Associate Member
Vietnam	Center for Educational Testing and Quality Assessment	T. My-Ngoc Nguyen	Institutional Member
Vietnam	Center for Education Quality Assurance & Research Development (CEQARD)	NGA PHUONG NGUYEN	Institutional Member
Vietnam	Hanoi National University of Education (HNUE)	Cong Khanh Nguyen	Institutional Member
Vietnam	General Department of Education, Testing and Accreditation (GDETA)	Xuan Thanh Pham	Full Member
Vietnam	Institute for Educational Research	Hai Mien Ho Dac	Institutional Member
Vietnam	General Department of Vocational Training	Binh Pham Vu Quoc	Intermediate Member

## LIST OF APQN OBSERVERS

Country /Territory	Agency	Contact Person
Ethiopia	St Mary's University College	Teshager Mersha
Germany	ASIIN e.V.	Iring Wasser
Germany	Foundation for International Business Administration Accreditation (FIBAA)	Daisuke Motoki
Kuwait	Private Universities Council	Faridah Ali
Turkey	Dokuz Eylul University	Ozkan Tutuncu
United Kingdom	The Quality Assurance Agency for Higher Education	Carolyn Campbell
United Kingdom	Improving Dispute Resolution	Gillian Evans

# REPORT ON FINANCES



## APQN Statement of Income and Expenses (in USD)

From January 1 to December 31, 2009

	2009 Budget	APQN	GIQAC I	GIQAC II	TOTAL (in USD)
<b>INCOME</b>					
Members Annual Fees	12,850.00	11,620.74			11,620.74
Initial Joining Fees	12,900.00	1,405.00			1,405.00
Interest Received	1,000.00	139.03			139.03
Surplus carried forward for 2008	76,195.49	76,195.49			76,195.49
GIQAC Funding			39,990.00	35,043.34	75,033.34
GIQAC funds carried over from 2008			25,535.24		25,535.24
Others		1,190.51			1,190.51
<b>TOTAL INCOME</b>	<b>102,945.49</b>	<b>90,550.77</b>	<b>65,525.24</b>	<b>35,043.34</b>	<b>191,119.35</b>
<b>EXPENSES</b>					
Training Resource Package			1,950.00		1,950.00
Flights and Hotel Hanoi Conference				26,873.73	26,873.73
Development of Chiba Principles				5,941.65	5,941.65
Strategic Plan	3,000.00				-
Chinese Translation Project			5,200.00		5,200.00
Internship Programme			16,950.00		16,950.00
Project groups	3,000.00				-
On-line Discussion Forum			5,847.22		5,847.22
On-line Meeting Place for Secretariat				2,715.19	2,715.19
Administrative Expenses (office, telephone etc.)	1486.46	2,204.21	1,738.77	-	3,942.98
Bank fee / TT fee	1,310.46	344.93	1,168.23	-	1,513.16
Fundraising	1,000.00				-
Website development & maintenance	5,000.00	4,698.54	9,427.21		14,125.75
Administrative Salary	35,890.76	35,000.00	10,269.20		45,269.20
GIQAC service in home office			10,000.00		10,000.00
Database development			1,543.23		1,543.23
Miscellaneous	3,000.00	2,608.89			2,608.89
Accounts Payable - World Bank (DGF)		7,176.00			7,176.00
<b>TOTAL EXPENSES</b>	<b>53687.68</b>	<b>52,032.57</b>	<b>64,093.86</b>	<b>35,530.57</b>	<b>151,657.00</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>49,257.81</b>	<b>38,518.20</b>	<b>1,431.38</b>	<b>(487.23)</b>	<b>39,462.35</b>



## NOTES:

1. The period covered by the GIQAC funds was from 1 April 2008 to 31 March 2009. The amount USD 25,535.24 was carried over from 2008.
2. No new project groups were created in 2009, hence there is no expense recorded for this item. The same goes for the items on Strategic Plan and Fundraising.
3. The unspent amount of USD 7,176.00 from the Development Grant Facility (DGF) has to be returned to the World Bank.







ASIA-PACIFIC QUALITY NETWORK

## **ANNUAL REPORT 2009**

### **ASIA-PACIFIC QUALITY NETWORK**

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